

**MEADOW LANE INFANT SCHOOL –  
RECEPTION VISIT TO MANOR FARM & WOODLANDS,  
EAST LEAKE**

Dear Parents

2 February 2016

We are planning an educational visit to Manor Farm & Woodlands in East Leake as part of our topic work on 'Animals', where we will be learning about animals and their care. The visit will take place on Thursday 3 March 2016.

We shall be leaving at approximately 9.15 am and returning for 3.20 pm. Could you please ensure that your child has suitable warm clothing and their wellington boots as we will be walking across the farm fields. We will also be visiting the owls, play barn and woods.

As part of the universal free school meals initiative we will provide a free packed lunch for the children on visits. We would like all the children to have a packed lunch which will include the following: A wholemeal bread cheese, ham or strawberry jam sandwich, a yoghurt, a cake and some fruit. Drinks are not included, so these should be provided by parents/carers. (No fizzy drinks please). **Please indicate on the slip below which sandwich filling you require for your child and return to school by Friday 12 February 2016. Please note, there can be no exceptions to this as the Cook Supervisor has to work to a deadline in terms of orders.**

In order for the visit to take place, we would ask you for a voluntary contribution of £12.00 to cover the cost of the visit and transport. (Cash or cheques made payable to Meadow Lane Infant School). The School Fund is subsidising the visit but obviously if we do not receive sufficient payments from parents/carers the visit would be unable to go ahead. We also need adult support on this outing, if you can help could you please tick the slip below and we will confirm this with you before the visit.

Yours sincerely

Joanne Revill  
Head Teacher

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**VISIT TO MANOR FARM ANIMAL CENTRE**

I give permission for ..... Class .....to go on the trip to Manor Farm on Thursday 3 March 2016.

**I would like to order a \*Cheese/Ham/Strawberry jam sandwich for lunch.  
\*(Please delete as appropriate).**

Medical Information: Does your child suffer from any conditions of which the teacher leading the visit should be aware YES/NO.

If YES, please give brief details, including details of any medication

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For accounting purposes please indicate if you are enclosing money with this slip.

Please indicate if you can help on the trip.

Signed.....Date.....