



Meadow Lane Infant School

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College House Primary School

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Executive Head Teacher: Mrs J Revill
Head of Foundation and Key Stage 1: Miss A Hodkin
Head of Key Stage 2: Mrs M Brown

**To all Parents/Carers of pupils due to be admitted to The Lanes Primary School
at the beginning of the 2017 Autumn Term**

12 June 2017

Further to my letter of 24 April 2017, I would like to invite you to an additional visit to Meadow Lane in preparation for your child being admitted to 'The Lanes Primary School' from September 2017.

This visit has been arranged for Tuesday 27 June 2017 from 4.00 to 5.00 pm, and it will give you the opportunity to meet your child's new class teacher and for the children to spend some time in their new classrooms. At this visit you will receive confirmation of the following: -

- i. Your child's class and class teacher
- ii. The times your child will be attending for the three transition days on Wednesday 12th, Thursday 13th and Friday 14th July 2017 (this will either be 9.00 to 11.00 am or 1.15 to 3.15 pm)
- iii. The time of the parents' meeting that you are invited to attend on Friday 14th July 2017 (this will be either be at 10.00 am or 2.15 pm)
- iv. Confirmation of the times your child will attend for the first few days in September.

At this visit on 27 June 2017 please enter through the playground gate and walk round to classes 4, 5 and 6 which will be clearly marked. There will be a class list outside each classroom door, so that you can check which class your child will be joining. For all further visits including your child's first few days in September, we ask that you wait on the playground next to your child's classroom door when bringing and collecting your child to and from school. We will show you exactly where to wait at the first visit. **Please note, if you have not yet returned your child's contact form, we need this returning to school by 27 June 2017.**

We do hope you will be able to attend, however if not can you please let us know and we will ensure all relevant information is sent to you as soon as possible. You may also wish to have a look at our school website for updates on the amalgamation and further information. www.meadowlane.notts.sch.uk

Yours faithfully
Joanne Revill
Executive Head Teacher